

Meeting Minutes

Project Management and Oversight Subcommittee (PMOS)

December 12, 2018 | 8:00 a.m. – 10:00 a.m. Eastern

Introduction and Chair's Remarks

Chair C. Yeung called the meeting to order at 8:13 a.m. Eastern. The chair provided the subcommittee with opening remarks and welcomed members and guests.¹ The acting secretary those in attendance both in-person and remotely identify themselves. J. Mallory filled in as secretary due to S. Barfield-McGinnis being remote during the in-person meeting. Those in attendance included:

Members: Charles Yeung (PMOS chair), Michael Brytowski (PMOS vice chair), Colby Bellville, Amy Casuscelli, Sean Cavote, Brenda Hampton, Ken Lanehome, Linda Lynch, Ash Mayfield, Mark Pratt, and Kirk Rosener.

Observers: John Allen, Scott Barfield-McGinnis, Rachel Coyne, Kent Feliks, Jennifer Flandermeyer, Jordan Mallory (secretary), Quinn Morrison, and Mike Steckelberg.

NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and Public Announcement were presented and reviewed by the secretary. The secretary noted the full antitrust guidelines and public announcement were provided in the agenda package to each member via email and posted on the PMOS webpage. There were no questions.

Agenda Items

1. Review of Agenda

C. Yeung reviewed the agenda with members and attendees.

2. Consent Agenda

M. Pratt motioned to approve the agenda and the October 31 2018 Meeting Notes. Both were approved by unanimous consent.

3. Review of Prior Action Items

S. Barfield-McGinnis reported on the following action items from the October 31, 2018 in-person meeting:

- a. place Project 2015-10 to be archived on the December 2018 PMOS Agenda (Complete);
- b. create a 2017-01(b) project tab in the PTS to track Phase II of BAL-003 (On hold);

¹ The PMOS is composed of industry stakeholders where the chair or vice chair must be a member of the Standards Committee (SC) and the SC leadership are non-voting members of the PMOS.

- c. monitor Project 2018-02 for the potential to have a third abbreviated posting to meet the regulatory deadline (on going);
- d. add newly appointed member Sean Cavote to the main PMOS distribution list (Complete); and
- e. prepare the 2019 PMOS Roster for review at the December meeting (Complete).

4. Project Tracking Spreadsheet (PTS) and Project Review

- a. 2015-09 – Establish and Communicate System Operating Limits (SOL) – K. Lanehome reported the FAC-011, -014 and CIP-002 failed ballot. The schedule will be updated at the January meeting and expectations are to have an additional posting by March 2019.
- b. 2015-10 – Single Points of Failure (SPOF) TPL-001 – (Archive) The NERC BOT adopted the standard on November 7, 2018 and it was filed with regulatory authorities on December 7, 2018. The project will be archived as of this meeting.
- c. 2016-02 – Modifications to Critical Infrastructure Protection (CIP) Standards – K. Rosener reported CIP-012-1 & Control Center definition (2016-02b) has been filed for regulatory authorities. Regarding CIP-002-5.1a (2016-02c) the standard drafting team (SDT) is currently reviewing comments for the period that closed October 9, 2018. A new schedule will be determined after review of comments. Version 5 TAG, Cyber Asset (CA) and Bulk Electric System Cyber Asset (BCA) definitions, Network and Externally Accessible Devices (ESP, ERC, IRA), Virtualization, and CIP Exceptional Circumstances (2016-02d) SDT has worked on an informal posting of draft CIP-005, CIP-007, CIP-010 and supporting definitions and anticipate an informal posting November 2, 2018 and webinar on November 15, 2018.

Standard CIP-003-8 (2016-02e) Malicious Code (FERC Order #843 Malicious Code Example Directive) A. Mayfield motioned to accept the baseline as presented. The PMOS unanimously accepted the schedule baseline.

- d. 2017-01 – Project 2017-01 Modifications to BAL-003-1.1 – A. Casucelli reported that the Phase I posting for comment began on December 4, 2018. A webinar is scheduled for December 18, 2018. The project is on schedule with the goal to finish Phase I and have it presented to the Board in May 2019. Team was split on whether developing requirements applicable to additional registrations, such as Generator Owner and/or Generator Operator is necessary. A baseline schedule will be developed during the January 29-30, 2019 meeting.
- e. 2017-03 – Periodic Review of FAC-008-3 Standard – M. Pratt reported the project is on hold pending the outcome of the SER project.
- f. 2017-04 – Periodic Review of Interchange Scheduling and Coordination Standards – C. Yeung reported the project is on hold pending the outcome of the SER project.
- g. 2017-05 – Project 2017-05 NUC-001-3 Periodic Review – C. Bellville reported the project is on hold pending the outcome of the SER project. The standard is acceptable based on the work of the team.

- h. 2017-07 – Standards Alignment with Registration – M. Brytowski reported the project remains on hold.

2018-01 – Canadian-specific Revisions to TPL-007-2 – C. Yeung reported the ballot closed on November 15, 2018 and passed at 100%. The standard will be presented to the NERC Board in February 2019. Exceeded schedule expectations since the revisions passed on the initial ballot.

- i. 2018-02 – Modifications to CIP-008 Cyber Security Incident Reporting – C. Bellville reported that CIP-008-6 was posted for a 15-day formal comment and ballot period ending on November 29, 2018 and received 75.81% approval. The SDT will meet in December and anticipate posting for final ballot 2nd week of January.
- j. 2018-03 – Modifications to CIP-008 Cyber Security Incident Reporting – C. Bellville reported the team held a kickoff call on November 6, 2018 and face-to-face meeting in Atlanta November 26-27, 2018. The SDT plans to present the SAR to the SC for approval in January 2019. The baseline project schedule to be developed following SAR approval.

5. Other

- a. K. Rosenberg motioned to recommend C. Yeung and M. Brytowski as the chair and vice chair, respectively. The motion passed unanimously.
- b. The 2019 PMOS Roster was reviewed, no changes.
- c. No project assignments were made.
- d. The chair will circulate potential dates for 2019 conference calls, including the call following this meeting.

6. Action Items

- a. S. Barfield-McGinnis:
 - i. to archive Project 2015-10;
 - ii. to determine if sending the CIP-002 issue to the IROL team was helpful;
 - iii. fix the Project 2006-02d formatting on the home page; and
 - iv. work with leadership to propose dates for conference calls.

7. Adjournment

- C. Yeung adjourned the meeting at 9:58 a.m. Eastern by consent.